



MONROE COUNTY COUNCIL
Monroe County Courthouse, Room 306
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Marty Hawk
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Geoff McKim
Eric Spoonmore
Shelli Yoder
R. Michael Flory, Council Attorney
Kim Shell, Council Assistant

FEBRUARY 23, 2016 AT 5:30 PM

WORK SESSION AGENDA

1. CALL TO ORDER

2. CIRCUIT COURT, Bonnie Austin

A. Report from Courts on E-filing

B. Request for Approval To Transfer Funds

FUND 1121-225, COIT – Courts

FROM:

20.0001	Office Supplies	\$690.00
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TO:

40.0003	Office Equipment	\$690.00
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E-filing project. *In order for the Court to be scanning all documents into Odyssey, it is recommended that high quality scanners be placed on every court reporter station. In 2015 the Court was able to obtain 21 free high quality scanners from the State. Those scanners have been distributed. In an attempt to find funding for the additional scanners needed, the Court has identified the Title IV-D Incentive fund which can support scanners for the Title IV-D Court Commissioner's staff. However, only 85% of the cost can be paid from that fund leaving 15% to be paid from another source. The Court is asking the Council to allow the Court to transfer the 15% or a total of \$690 from Supplies to Capital Outlays. Due to the support and assistance the Technical Service Department has already provided, the Court believes we can and should pay this \$690 from our budget. TSD has recently provided the Court with upgraded computers which has proven essential to support the scanning process. And TSD has already assisted with providing the Court with some scanners.*

3. Discussion of Timber Sales Distribution

4. COUNCIL COMMENTS

5. ADJOURNMENT



**MONROE COUNTY
COUNCIL
AGENDA REQUEST**

Department: Monroe Circuit Court

Month you wish this Item to be considered: February

Title of Item as it is to appear on Agenda: Transfer of funds from the 20 category to the 40 category

What is the purpose of your request, chosen from the following categories? (1) Additional Appropriation; (2) Creation of New Fund; (3) Amend Salary Ordinance; (4) Creation of New Budget Line(s); (5) Appropriation of newly received funds (e.g., grant); (6) Transfer of Funds; (7) Other. **Type the Relevant Category Below:**

6 Transfer of funds

Contact Person for further Information (include phone number and email address):

Bonnie Austin baustin@co.monroe.in.us 812 349 2617

Please give a thorough narrative explanation of your agenda request; what action are you asking the Council to take, and what is the purpose? This narrative should be restated (cut and paste) on any additional forms regarding this request.

The Indiana Supreme Court has implemented an e-filing project timeline and is targeting the end of 2018 for all trial courts in Indiana to be e-filing. In an effort to ensure that Odyssey Courts are in compliance with this, the State has been working on an implementation schedule. In order to take advantage of the benefits of e-filing, the State wants to make sure that our county is scanning documents within Odyssey. Our timeline for scanning documents is April, 2016. In addition, the State is offering the option to use the workflow paperless process in Odyssey. This process will allow the clerk and court to work without a paper file. Following the implementation of scanning and the workflow process, e-filing will be launched. Target date for e-filing in Monroe County is November, 2016.

In order for the Court to be scanning all documents into Odyssey, it is recommended that high quality scanners be placed on every court reporter station. In 2015 the Court was able to obtain 21 free high quality scanners from the State. Those scanners have been distributed. In an attempt to find funding for the additional scanners needed, the Court has identified the Title IV-D Incentive fund which can support scanners for the Title IV-D Court Commissioner's staff. However, only 85% of the cost can be paid from that fund leaving 15% to be paid from another source. The Court is asking the Council to allow the Court to transfer the 15% or a total of **\$690 from Supplies to Capital Outlays**. Due to the support and assistance the Technical Service Department has already provided, the Court believes we can and should pay this \$690 from our budget. TSD has recently provided the Court with upgraded computers which has proven essential to support the scanning process. And TSD has already assisted with providing the Court with some scanners.

We appreciate the Council's consideration in that matter.

Requested by Bonnie G. Austin

Date: February 16, 2016

