

DRAFT

**Resolution 2012-XX
To Amend Resolution 2006-42 Which Established the
Fleet Financing Subcommittee
To
Expand the Committee's Purview to Review
Monroe County Government Energy and Fuel Usage**

RESOLUTION 2006-42

**A RESOLUTION TO ESTABLISH THE "JOINT FLEET AND ENERGY
CONSERVATION COMMITTEE",
A STANDING JOINT COMMITTEE OF THE MONROE COUNTY COUNCIL
AND THE MONROE COUNTY BOARD OF COMMISSIONERS**

WHEREAS, the Monroe County Council ("Council"), as the fiscal body of Monroe County Government ("County") must appropriate all funding necessary to purchase, maintain, and operate all county-owned vehicles and buildings; and,

WHEREAS, the Monroe County Board of Commissioners ("Commissioners"), as the county executive, is responsible for the lease, purchase, and operation of county buildings, holds title to all county buildings and vehicles, and determines policies related to county buildings, resources, and vehicle usage; and,

WHEREAS, there are also on-going and ever-increasing costs—both direct and indirect—associated with the operations and utilities of County buildings, including lighting, heating, cooling, and water supply; and,

WHEREAS, there are on-going and ever-increasing costs—both direct and indirect—associated with the acquisition of new or additional vehicles, and with the maintenance and operation of vehicles currently owned by the County; and,

WHEREAS, The County Council, as the fiscal body of Monroe County Government, encourages sustainability in government—including energy conservation—as a means to reduce County expenses: and

WHEREAS, the Council and the Commissioners desire to take a proactive and thoughtful approach for the way in which expenditures are approved in this area and intend that, as a result of such approach, cost savings and efficiencies may be realized for the benefit of the County, its departments and constituents; and,

WHEREAS, the Council and the Commissioners believe that, given the interrelated nature of managing the costs and policies of purchasing and operating county buildings

and vehicles, it is highly desirable that the Council and the Commissioners work together to achieve sustainability and efficiency in these areas; and,

WHEREAS, the Council deems it necessary to devote additional time and resources to the study of vehicle-related issues and energy consumption in county facilities and county government related activities as they impact the County's budget and requests for appropriations made by department heads and elected officials; and,

WHEREAS, the Council and Commissioners believes a standing joint subcommittee should be created to study these issues, to initially hear vehicle-related fiscal requests made by department heads and elected officials and to make recommendations to the full Council prior to the appropriation of funds for vehicle-related expenses.

NOW, THEREFORE, BE IT RESOLVED by the Monroe County Council and the Monroe County Board of Commissioners that a joint standing committee of the Council and the Commissioners is hereby established and shall be named the "Joint Fleet and Energy Conservation Committee" The following guidelines shall be applied to the administration of the Joint Fleet and Energy Conservation Committee:

- A. The Committee shall study and examine vehicle-related and energy conservation issues that come before the Council and/or Commissioners and other vehicle-related and energy conservation issues which impact the budgets of Monroe County Government.
- B. The Committee shall report its findings and make recommendations on any issues brought before it to the Council and Board of Commissioners before any appropriations for fleet or energy-related expenditures (including those funded by grants) are made, and to the extent the findings may be relevant to policy-related matters, to the Monroe County Board of Commissioners ("Commissioners").
- C. Prior to the approval of funds for the purchase of any new or additional vehicles, department heads and elected officials shall make a presentation to the Committee outlining the request and answering questions so that the Committee may make a recommendation to the full Council and Board of Commissioners regarding the purchase. It is the Council's intent that appropriations for vehicle-related expenses not be approved until the request has been reviewed by the Committee.
- D. In addition, the Committee may review and make recommendations to the full Council for the implementation of energy conservation measures in the County's departments as a means to reduce the County's reliance on hydrocarbon fuels.
- E. The Committee shall meet on a bi-monthly basis and at any other times deemed necessary by a majority of the Committee members or a majority of the Council. The date, place and time of Committee meetings shall be determined by the Committee and the Committee shall adhere to any laws applicable to its proceedings including, but not limited to, the Indiana Open Door Law.
- F. Each year, the Committee shall create and submit for acceptance by the Council and the Board of Commissioners and release to the public an annual report, which will include, at minimum:

- a. Number of gallons of fuel and dollars spent on fuel by month and by department for the past three years
 - b. Utilities costs for every county-owned building by building and month for the past three years
 - c. Descriptions of any energy-saving methods implemented during the year of the report and planned for the following year
- G. The committee will have the following composition:
- a. Three members from the Council
 - b. Two Commissioners
 - c. The Commissioners' Administrator (or designate) as an ex-officio non-voting staff member
- H. Council appointments shall be appointed by a majority of the Council at the Council's January organizational meeting and shall serve at the pleasure of a majority of the Council.
- I. The Commissioners' appointment shall be appointed by a majority of the Commissioners at the Commissioners' first meeting in January and shall serve at the pleasure of a majority of the Board of Commissioners.
- J. The Committee may develop written rules and procedures for its own administration and operation as approved by a majority of the Committee.

So dated this 10th day of January, 2012

MONROE COUNTY COUNCIL

"AYES"

"NAYS"

Vic Kelson, President

Vic Kelson, President

Geoff McKim, Vice President

Geoff McKim, Vice President

Marty Hawk, Member

Marty Hawk, Member

Warren Henegar, Member

Warren Henegar, Member

Julie L. Thomas, Member

Julie L. Thomas, Member

Rick Dietz, Member

Rick Dietz, Member

Ryan J. Langley, Member

Ryan J. Langley, Member

ATTEST: January ____, 2012.

Amy Gerstman, Auditor